

Film Location Pack – Windlesham House School

Intended for review by Film and TV Producers, Directors and Location Managers

1. Location Overview

Site Name: Windlesham House School

Address: London Road, Washington, Pulborough RH20 4AY

Primary Contact (Filming & Lettings): -

Name: Sarah Smith

Role: Lettings & Events Manager

Phone: 07586 533 282

Email: lettings@windlesham.com

OnSite Contact (during filming):

A member of the Events Team will be onsite during filming times, and this information will be shared once confirmed.

Architectural Period & Style:

Queen Anne architectural style to the main building from the front view with beautiful exposed red brick and contrasting stone dressings. Prominent traditional frontage with Grand porch entrance and foyer, large entrance door flanked by two large stone greyhound dogs.

Internal Grand Oak paneled rooms, high ceilings and corridors, impressive reception room front desk, fireplaces and chandeliers, alongside a beautifully gothic style chapel originally dating back to the 14th century.

The site also offers contrasting, more recent era style exteriors and interiors such as the dorms, classrooms, dining hall/canteen, the Theatre and the sports complex. All set back within our 70 acres country estate, nestled in the beautiful Southdowns National Park.

Key Architectural Selling Points:

Queen Anne style main building - 14th Century gothic style Chapel, Grand fireplaces- Staircases – Grand Oak Paneled rooms – Large Victorian Windows - Historic Chapel – Library - Traditional BT red phone box - Modern classrooms and science laboratories – Art, D&T and Ceramics rooms, IT Hub - Drama/dance studio - Theatre – Canteen style dining area - Cricket pavilion - Woodland – Forest School – Adventure playground - Outdoor sports facilities and pitches (Cricket, Football, Astros, Golf Course) – Indoor Sports Centre

which houses Sports Hall, Swimming Pool, Changing rooms. Grass Tennis courts, Golf Simulator and Italian Gardens.

Doubling Potential:

Historic/Queen Anne's reign scenes – Internal high class living and office scenes – Parliamentary interiors - Historic civic or academic institutions – Dorms / small flats / bedsits - Generic offices and reception rooms - School and academic environments / school classrooms – Science laboratories – Generic Assembly Halls – Theatre - Chapel - Sports Centre – Leisure Centre – Swimming pool – Rural countryside and farmland backdrop.

Location Summary:

A rural haven, nestled at the foot of the rolling South Downs, we are one of few locations that offer a wealth of opportunity combining classical period architecture with modern 20th and 21st century features all set within 70 acres of grounds and close proximity to traditional and trendy, artistic seaside towns and cities. There is also the ability to accommodate any Unit Base and crew parking onsite.

Only a 20-minute drive to Worthing Pier, a 2 hour drive or 90-minute train from London and a 40 minute drive to London Gatwick.

2. Visual References

See Location Photo Gallery available online

Video:

3. Access & Logistics

Site Access:

Primary vehicle entrance: Via Wiston exit off the A24 heading up the main drive

What3words **///laughs.improving.reserves**

Security / reception process: Due to being a school site with potential for additional residential junior groups onsite at the same time as filming, we request that all cast and crew wear lanyards. Lanyards to clearly state, name and production.

Out-of-hours access: One of the Events Team is normally on call, and this can be discussed further if required.

Parking:

On-site crew parking capacity, plenty of parking across the school site depending on filming location. Be aware some are grass playing field and could require tracking.

Unit base suitability, there are a couple of options available depending on size of unit and filming locations.

Nearby overspill parking: Grass playing field, not suitable for heavy goods, cars only.

Load-In / Load-Out:

Access points: Main entrance to school

Lift access (if applicable): - N/A

4. Site Specifications

Power: House power availability: - By negotiation limited electrical loading.

Limitations on historic wiring: - None

Water Access: Available

Wi-Fi / Mobile Reception: Network is not the best. Wi-Fi access is available on request.

Restrooms & Facilities: Request that these are provided by the production.

Interior Dimensions (Key Spaces): Available on request if available.

5. Sound & Environmental Considerations

Ambient Noise: Residential staff do live on site for 52 weeks of the year.

Controllable Noise: Fire alarm test schedules

Lighting Conditions: Campus map is available on request to assist should it be required.

6. Filming During Term Time

Term-Time Filming Policy: Not permitted

Preferred Filming Periods: School holidays - Overnight filming

Sensitive Areas: Windlesham House School insignia and other identifiable features – boards with student names, portraits and artwork

7. Permissions, Legal & Insurance

Ownership & Authority: Windlesham House School, Charterhouse Enterprises Ltd

Permits Required: None

Insurance Requirements: Public liability minimum: - Indemnities required: £25 million

Sensitive Content: Weapons or prop firearms - Pyrotechnics / smoke - Political or controversial content – Helicopters – Pornographic content – Animals

8. Safety & Risk Management

Known Hazards: Historic staircases - Uneven stone flooring - Low lighting areas

Emergency Access: Fully accessible

Nearest Hospital: Worthing Hospital

9. Neighbours & Community Considerations

Neighbouring Properties: Staff residents onsite 52 weeks of the year

Adjoining landowners: Owner of neighboring farmland, land buildings and roads on our site

Community Sensitivities: Noise - Night filming - Parking impact – Some areas on site out of bounds

External Lettings: There may be other external groups using our schools facilities

10. Sustainability & Heritage Protection

Conservation Requirements: Grade II Listed building status - Protection of stonework and interiors and some hanging artwork

Sustainable & Environmental Filming Practices Encouraged: Yes

11. Rates & Availability

Indicative Rates:

Prep day: ½ cost of shoot day e.g. £5,000.00 + VAT per day

Shoot day: £10,000 + VAT (this would be for up to 3 locations) per day

Strike day: ½ cost of shoot day e.g. £5,000.00 + VAT per day

Unit Base to be onsite: £2,000.00 + VAT per day

Additional locations to be used: can be quoted as necessary starting from £2,000.00 + VAT per day

Availability Notes: Although filming during the summer is possible, dates may be restricted due to residential or community commitments

12. FAQs for Productions

Is filming allowed during term time? Filming is not possible during term time.

Are students present on site? During holidays all Windlesham students leave site, although it is possible that during holiday periods, we may have other large junior residential groups onsite.

Can we redress walls and floors? We're very open to conversations should you wish to paint, redress any space as long as this is re-instated to its original state prior to departure. These things can be discussed further when you know your requests and requirements.

Are generators allowed? Yes, generators are allowed – we would ask that these are shut down during the evening hours, if possible, to ensure residents on campus are not disturbed or are located in areas of the campus where no residents reside.

Is night filming permitted? Night filming is permitted. Again, this can be discussed further in your requirements. We may need to consider residents in certain locations.

What supervision is required during filming? One of the Events team is always available during the hours that the crew are onsite. The team would ask that a two-way radio be provided by the production to the Events team so that any communication can happen easily and smoothly should there be any issues whilst onsite.

13. Additional Notes

End of Master Location Pack